

**ATTORNEY-CLIENT COMMUNICATION
CONFIDENTIAL AND PRIVILEGED****MEMORANDUM**

October 29, 2019

TO: Melanie Muenzer, Associate Vice President and Vice Provost for Academic Initiatives

FROM: Kevin S. Reed, Vice President & General Counsel

RE: Appointment Authority for University Standing Committees

You have asked for my opinion regarding who has appointment authority for standing committees of the university, particularly the Campus Planning Committee, the Environmental Issues Committee, the Lesbian Gay & Bisexual Issues Committee (now the University Committee on Sexual Orientation, Attraction, Gender Identity and Expression), and the Library Committee.

Short Answer: The appointment authority for each of these committees depends on the history of the formation of each committee. For the Campus Planning and Environmental Issues Committees, it is clear that, with certain exceptions, committee membership, including faculty members, are appointed by the university president, though, historically, the university president has taken suggestions for such appointments from the university senate. Appointments to the Sexual Orientation, Attraction, Gender Identity and Expression Committee and the Library Committee are made by the senate.

Analysis:

There is no university policy or presidentially approved senate legislation that fixes the method of appointment of members to each committee for which membership is by appointment, (as opposed to election). Typically, each committee's establishing documents and history set forth the method for appointment of all of its members, including those who are members of the faculty.

In 1999-2000 and again, in 2000-2001, the university undertook an examination of the various committee structures. The 2000-01 examination was done by an ad hoc senate/administrative committee populated by Professors Nathan Tublitz, Randall McGowen, Ann Tedards and David Hubin (for the administration). In 2001, the senate Committee on Committees passed "revised enabling legislation for university standing committees," which reaffirmed the charge, membership and reporting for each of the 27 "University Standing Committees."

The senate passed three motions in May 2000 relating to the ad hoc committee's work. Those motions did three things: Motion US9900-15(a) restates the "basic principles underlying university-wide committees," essentially reiterating that the university senate is the "primary deliberative body" at the university. US9900-15(b) revises the "university wide committee structure," dividing such committees into three groups: University Standing Committees, Administrative Advisory Groups, and Externally

Mandated Boards. Motion US9900-15(c) amends the senate bylaws in ways that, according to the minutes of that meeting, were needed “to make them now consistent with the proposed structure.”

The report of the ad hoc committee that spawned this trio of motions notes that the Campus Planning Committee and the Environmental Issues Committee were designated at the time as “Administrative Committees.” Motion US9900-15(b) designated these two committees under the new category of “University Standing Committees.” The Report of the ad hoc committee, as well as the motion, defines “University Standing Committee” as:

“These are committees established by University Senate legislation and whose charges have broad relevance to and impact upon the general University Community. University-wide issues include but are not limited to general academic issues, the curriculum, campus governance, student and faculty affairs, International Programs, University awards, and issues affecting campus atmosphere and diversity. University Standing Committees shall at minimum provide a written report to the Senate and in some cases also shall report to the Administration based on their enabling legislation.”

Nowhere in the Report of the ad hoc committee (which does not, itself, propose the assignment of committees to each category), the motions, nor the minutes of the senate meeting, is there an explanation of why the two committees previously designated as “Administrative Committees” were now designated “Standing Committees.” This omission is all the more curious, since these two committees fail to meet the definition of “Standing Committee” set forth in the Motion – none of them were “established by University Senate legislation.”

The Campus Planning Committee was created by university president Robert Clark in 1969, through the combination of the previously existing Buildings and Grounds and Campus Development committees. See Attachment A.

The Environmental Issues Committee was formed by President Myles Brand in 1991. See Attachment B.

The other two committees you have asked about, the Lesbian Gay & Bisexual Issues Committee and the Library Committee have different histories.

The Lesbian, Gay & Bisexual Issues Committee was created by action of President Myles Brand in 1992. (See Attachment C.) It was originally established as an Administrative Committee, but the committee charge made clear that appointment of the membership was to be made by the Committee on Committees upon recommendations by a subcommittee of the Gay & Bisexual Issues Committee itself.

The Library Committee is a more nuanced case. While it was not formed by “University Senate Legislation” it was formed by faculty action in 1921 (replacing an earlier Library Committee established by faculty action in 1898). See Attachment D. It seems to have always been faculty driven, with members appointed by the faculty.

Therefore, it remains confusing how two of these committees, each of which was clearly established by administrative action, became designated “Standing Committees,” where the legislation that created

that designation defines a "Standing Committee" as one that is established by senate legislation. Significantly, the charge for each of these two committees states that the committees report to the university president.

Appointment Authority:

Regardless of whether a committee is a "Standing Committee" or an "Administrative Advisory Committee," that designation does not, by itself, establish who has authority to appoint members to a particular committee. The charges of the particular committees set forth whether its members are to be elected or appointed and, in some instances, the charge specifies who may appoint. It is no easy task determining what the "official" charge of each committee is, since the archives of senate actions are not well indexed or, apparently, complete. More reliable, it seems, are the records kept by each committee and, when possible, I have relied on the language used by a committee on its website.

For example, the Campus Planning Committee designates a number of members *ex officio*, as well as 8-10 faculty or Officers of Administration, one classified staff and five students. The charge does not specify who appoints such members with one exception: one faculty member is to be appointed by the senate president from the senate membership. According to CPM staff who work most closely with the Campus Planning Committee, for most years, both before and after the 2000 action that purports to identify the Campus Planning Committee as a Standing Committee, the faculty members have been appointed by the university president, usually upon recommendation by the university senate (either by its leadership or by the Committee on Committees). This seems consistent with the origins of the committee (it was established by the president in the 1960s) and, according to its charge, is advisory to the president. The fact that the charge gives a specific appointment to the senate president is further evidence that the committee has historically been appointed by the university president. Were the faculty appointments otherwise made by the senate, there would be no reason for the charge to specify the senate president's appointment authority, as such things could simply be accomplished by internal senate action.

Note, however, that one piece of the senate legislation that passed in May 2000 might be interpreted as giving the Committee on Committees appointment authority over faculty members of the Campus Planning Committee as a standing committee. That motion states, with respect to the Committee on Committees:

"It is charged with the oversight of the committee structure within the system of shared governance. Further, this committee shall designate the faculty membership of all appointed University Standing Committees established by faculty legislation." Motion 9900-15c

This language does not alter my conclusion for two reasons: first, this language is within the senate bylaws, a document that has force and effect only with respect to the internal governance of the senate. Nowhere in the bylaws, university constitution, policy, or state law is there a provision that would allow the senate to exert authority over administrative authority by inserting such authority into its bylaws. Second, the language of this provision does not apply to the Campus Planning Committee on its face.

The Campus Planning Committee was established by administrative action, where the bylaw provision applies only to “University Standing Committees established by faculty legislation.”¹

That said, longstanding principles of shared governance have bolstered a practice at the university of consultation with the senate over appointments of faculty and Officers of Administration to the Campus Planning Committee. Some members of the senate have pointed out that the statutory faculty has given its authority in shared governance to the university senate and, therefore, whenever policy or practice call for a “faculty” voice, senate consultation should be required. While I cannot state that this principle is legally mandated, it seems to have informed the historic practice of consultation with the senate over faculty member appointments, even to committees, like the Campus Planning Committee, that were not “established by faculty legislation.”

When one applies the principles articulated above to the other committees under review, it appears that the Environmental Issues Committee, too, is a committee whose members are appointed by the university president. As noted above, the committee was established by presidential action in 1991 and, according to its charge, is advisory to the university president. The charge for this committee that was set forth in Motion 9900-15b describes its membership:

“Membership of the Environmental Issues Committee is not fixed. It traditionally consists of: 6 faculty (minimum 2 teaching faculty); 6 students who represent a cross-section of student groups with environmental interests; 1 Management Services representative; and 2 classified staff members. Ex officio, non-voting members shall include: University Planner or designee, Director of Physical Plant and/or Physical Plant Recycling Coordinator, Director of Environmental Health and Safety, and Director of Public Safety or designee.”

The charge does not specify who appoints the “6 faculty” (the definition of which, at the time, included OAs, a title that did not exist in 1992). As with the CPC, history shows that the university president appoints such members and such appointments are commonly made on recommendation by the senate.

With respect to the Library Committee and the University Committee on Sexual Orientation, Attraction, Gender Identity and Expression (the current configuration of what was established in 1992 as the Lesbian, Gay & Bisexual Issues Committee) make clear that appointment authority belongs to the senate. The Library Committee appears to have had members appointed by faculty since its founding. While the University Committee on Sexual Orientation, Attraction, Gender Identity and Expression has been substantially reconfigured over its history. Its status was most recently clarified by senate motion

¹ Of course, the inclusion of this language would seem to indicate that, when passing this trio of motions in 2000 the senate acknowledged that there were some “Standing Committees” that may not have been “established by faculty legislation,” even though the language used in the definition of “Standing Committee” set forth in Motion 9900-15b describes such committees as “committees established by University Senate legislation.” If every standing committee was “established by faculty legislation” the addition of this phrase in the senate bylaws would be superfluous. My reading gives meaning to the difference between “faculty” and “senate” legislation, as they are not the same thing.

in February 2017 in US16/17-11. That motion "confirms" the information in an attached report, which report asks the question whether the committee is a Standing Committee or an Administrative Advisory Committee, but confirms that the University Committee on Sexual Orientation, Attraction, Gender Identity and Expression reports to the senate and has membership appointed by the Committee on Committees.

DRAFT 7/29/69

CAMPUS PLANNING COMMITTEE (a)

(To replace Buildings & Grounds Committee and Campus Development Comm.)

Membership Composition: (Ck w/Dr. Hawk as to election of chairman---by committee in future or ex officio? Vice Chairman, too)

Ex-officio members: Director of Fiscal Affairs (voting)
Dean of Administration (voting)
Dean of Faculties (voting)
Department Head, Department of Architecture (voting)
Director, Planning & Institutional Research (nonvoting)
Superintendent, Physical Plant (nonvoting)

Faculty members: Five (5) faculty members

Student members: ⁵
~~Three (3)~~ student members

Responsibilities: (For review---this is just a combination of previous responsibilities as shown for both committees. Jan)

Responsible for advising the President on the following: (1) The long-range development of the campus; (2) the creation of a ten-year campus plan; (3) locating sites for particular structures; (4) architectural integrity of areas of the campus; (5) landscaping of the campus; (6) identification of problems and needs of traffic and transportation; (7) parking needs and problems; (8) determination of parking fees; (9) choice of architects for development of particular campus structures.

Attachment B

9/11/78

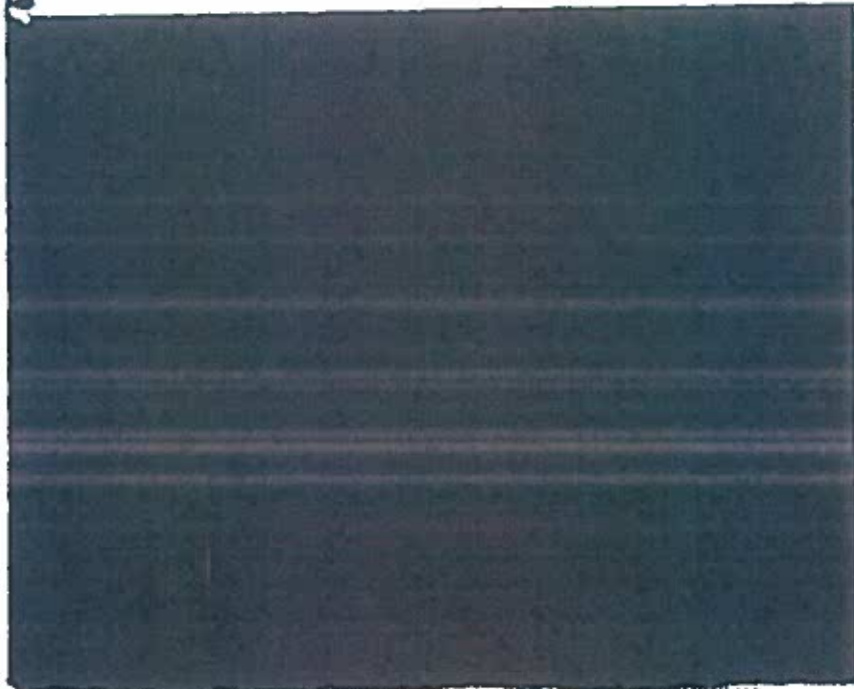
Ex officio members (all voting) per

John Lallas:

Dean, Arch. & Allied Arts
Director, Physical Plant
Vice President, Admin. & Finance
Vice President, Academic Affairs
Assoc. Dean, HPER (Rhoda)
University Planner

8/14/81 *Chairman, Arts & Sciences Committee
on Planning for Sciences*

*VP U.R.
VP Research*



President's Office

10/13/69

Herb:

Attached per Dr. Lallas's request is a copy of my original draft which I put together at the time they were discussing combination of these two committees. There is still a question in my mind as to selection of the chairman and associate chairman in future years, and the "responsibilities", as noted, are merely a combination of the previous responsibilities of the two committees.

Jan

UNIVERSITY OF OREGON



OFFICE OF
UNIVERSITY RELATIONS

EUGENE, OREGON 97401

October 10, 1969

Memo to Dr. Lallas from Herb Penny

A memorandum of October 9 from Mr. Lindstrom indicates President Clark has combined the former Buildings and Grounds Committee and the Campus Development Committee into one committee known as the Campus Planning Committee.

This will require amendment of sections 900 and 901 on pages 125-127 of the Administrative Manual. I would appreciate it very much if you could send me a memo indicating the membership of the committee, its ~~functions~~ functions and any other data you feel is required for the amended section. When I receive your memo I will draft a proposed amendment for the President's review.



7/29/69

President Hawk advises we are going to combine Buildings and Grounds Committee with Campus Development Committee to form, once again, the Campus Planning Committee.

Membership: Director of Fiscal Affairs (chairman), Superintendent of Physical Plant, Dean of Faculties, Dean of Administration, head of Department of Architecture, Director of Planning & Institutional Research, five faculty members, three student members.

(Draft a committee formation sheet for Dr. Hawk's approval)

Bartel says after faculty member chosen. (Patton). Would stick w/ Lindstrom as far as chairmanship is concerned.

7/29/69

Dr. Hawk:

I discussed with Dr. Bartel the proposed membership of the to-be-formed Campus Planning Committee. He concurred with the numbers of members, ex officio members, etc., but indicated that his committee had discussed at length the chairmanship of Buildings & Grounds and feels strongly that it should be a faculty member chairman instead of Mr. Lindstrom. (They would recommend Patton to chair this committee). He would like to discuss.

Jan 1970 OK John apt. RT

Jan

8/8/69

Dr. Hawk says he met with Bartel — They agreed on faculty chosen but Dr. Hawk wants to talk personally w/ Lindstrom first — 9/29 John Chinn + Patton vice Ch?

* Lendatrom, Ch
Pattom, same. Ch

UNIVERSITY OF OREGON
COLLEGE OF ARTS AND SCIENCES
OFFICE OF THE DEAN

Jan / lds

August 11, 1981

MEMORANDUM

TO: John Lallas, Executive Dean
FROM: Robert Berdahl, Dean *RMB*
SUBJECT: Dan Weill and Campus Planning.

I write simply to follow up on our sidewalk conversation regarding Dan Weill's appointment as an ex-officio member of the Campus Planning Committee. Weill will be chairing an important committee drawn from the science departments and institutes that will be planning space utilization, renovation, and construction. It would be most helpful for him to be able to attend the meetings of the Campus Planning Committee. I appreciate your assistance in appointing him, ex-officio, to the committee.

RB:ps

8-14-81 *J. Lallas says this will be
an ongoing ex officio appt.*

*Chairman, Arts + Sciences
Committee on Planning
for the Sciences*

PRESIDENT'S OFFICE
University of Oregon

AUG 12 1981



UNIVERSITY OF OREGON

April 4, 1991

MEMORANDUM

TO: Dan Williams, Vice President for Administration
FROM: Myles Brand *MBrand*
SUBJECT: Environmental Issues Committee

Thank you for your March 25 memorandum regarding the proposed Environmental Issues Committee. I accept your advice, and your proposed committee charge, and therefore, establish the committee herewith. I will appoint the committee as soon as I receive nominations from the groups you have proposed. By copies of this memorandum, I request that the faculty Committee on Committees, the ASUO executive, the Management Service Advisory Council, and OPEU send me a list of those individuals they would propose for membership on this standing administrative committee.

cc: Jean Stockard, Committee on Committees
Kirk Bailey, ASUO
Willy Hart, Management Service Advisory Council
Risa Haberman, OPEU

[Handwritten signature]

*Carey Dwyer
to send updated
info - 4-5-93*

OFFICE OF THE PRESIDENT · EUGENE, OREGON 97403-1226 · TELEPHONE (503) 346-3036

An Equal Opportunity, Affirmative Action Institution

Attachment B



UNIVERSITY OF OREGON

MAR 25 1991

March 25, 1991

MEMORANDUM

TO: Myles Brand

FROM: Dan Williams

SUBJECT: Environmental Issues Committee

In consultation with ASUO and representatives of interested student groups, I am proposing that the University of Oregon administration establish a standing Environmental Issues Committee to be appointed by the President. The students with whom I have met are anxious that the committee be able to begin its work this spring. To that end, I propose that the first committee be established Spring Term 1991 to serve through the end of Spring Term 1992. The students believe that a full year of operation would permit their peers and faculty to become familiar with the new committee and thus be willing to present themselves for service thereafter.

Enclosed is a copy of the proposed committee charge. Please let me know whether I can be of further assistance if you decide to establish this committee. Students identified the following faculty as possible candidates for the faculty positions on the committee: Al Urquhart, John Baldwin, Stanton Cook, John Reynolds, Alan Dickman, and David Povey. Andy Thompson has come forward to indicate his interest in serving.

A handwritten signature in dark ink, appearing to be "Dan Williams", written over a horizontal line.

DAW:mb
Enclosure
cc A. Foote
B. Hoop

Environmental Issues Committee

The University of Oregon Environmental Issues Committee shall be a standing administrative committee appointed by the President and reporting directly to the Vice-President for Administration.

Committee Composition:

The committee shall be staffed by the Office of Public Safety, with its Director serving ex officio. Other ex officio members shall be: University Planner or designee, Director of Physical Plant and/or the Physical Plant Recycling Coordinator, Director of Environmental Health and Safety, and Director of Public Safety or designee. Members of the committee shall include four faculty, nominated by the Committee on Committees, six students nominated by ASUO who may represent a cross-section of student groups with environmental interests; one Management Service representative nominated by the Management Service Advisory Committee; and two classified staff members nominated by OPEU.

Committee Arrangements:

The first committee shall serve from the term it is first appointed through the end of the following academic year. Faculty appointments may be made to the first committee by the President. Thereafter, the committee shall be appointed each fall term to serve during the academic year. In so far as possible, appointments shall be made for staggered two year terms to provide committee continuity. The Director of Public Safety shall convene the first meeting each year on or before October 15 at which the members shall elect a chair for the year and shall determine annually whether ex officio members shall be granted committee voting rights. The committee shall determine the frequency of its meetings which shall be not fewer than once per term. The committee may establish subcommittees provided that at least two members of the subcommittee are members of the main committee. Minutes of all committee and subcommittee meetings shall be recorded and distributed with a copy to the Vice-President for Administration. Committee recommendations shall be presented to the Vice-President for Administration in separate written form. Every three years the committee shall consult with University community about whether it should continue to serve and to advise the Vice-President of its findings.

Committee Charge:

The duties and functions of the Environmental Issues Committee shall include but are not limited to:

- Consideration, investigation and reporting, in the form of advisories or recommendations, to the Vice-President for Administration on environmental issues that affect the quality of life, safety, and health of faculty, staff and students at the University of Oregon as well as on those issues about which the University, as a member of the larger public community, should act as an education resource.

Environmental Issues Committee

Page 2

- Recommend, after developing proposed text, promulgation of rules or policies directly related to environmental issues affecting quality of life, safety, and or health to be adopted by the University administration on behalf of University community.
- Recommend educational programs, training sessions, or workshops which could be offered to members of the University community.
- Recommend educational programs or workshops which could be offered to members of the general public.
- Recommend development of educational materials for the University Community and/or the general public.
- Recommend ways to inform the University community about environmental issues.
- Develop committee-sponsored research papers on environmental issues affecting the University community.
- Recommend scheduling of environmental issue forums for the University community.
- Recommend changes, additions or deletions to the committee charge and, upon University community indication that the committee should be terminated, to so report to the Vice-President for Administration.

3/22/91

Dr. Dawn 4/27

PRESIDENT'S OFFICE
University of Oregon

APR 24 1992



UNIVERSITY OF OREGON

MEMORANDUM

TO: President Brand

FROM: Dom Vetri

RE: Amendment to Standing Committee Recommendation

DATE: April 22, 1992

Recently I sent you the revised set of recommendations on the Lesbian, Gay & Bisexual Concerns Standing Committee. The Task Force would like to submit an amendment to the Membership Section, page 2, paragraph f. The Task Force would like to insert a sentence as the 3rd sentence in paragraph f. The amended paragraph f would read as follows:

f. Appointment of persons with demonstrated commitment to the goals of the committee is essential to its successful functioning. Prior to the end of each school year, the committee shall establish a subcommittee to make recommendations on members to be appointed for the following year. In developing the committee membership each year, adequate representation of openly gay, lesbian and bisexual persons, people of color, and gender balance are significant considerations. These recommendations will be forwarded to the Committee on Committees and other appropriate bodies for approval. Unless there are extraordinary and compelling reasons to the contrary, these recommendations shall be honored in the appointment of members to the committee.

While the Task Force agreed that numbers should not be set for representational balance, we believed that it would be useful to have a reminder for future committees in the governing charter of the standing committee to strive to achieve proper balance and affirmative action in the nominating process. The very purposes of the committee will likely assure openly gay and lesbian membership, but it does no harm to spell out that expectation, as well as importantly to remind us to work on other minority representation and gender balance. I trust that you will find this is consistent with your vision of the committee makeup.

I have attached a revised copy of the Standing Committee recommendations with the proposed amendment included, dated April 22, 1992, 3rd revision.

SCHOOL OF LAW · 1101 KINCAID STREET · EUGENE, OREGON 97403-1221

Attachment C

RECOMMENDATIONS CONCERNING THE FORMATION OF A PERMANENT
COMMITTEE ON LESBIAN, GAY, AND BISEXUAL CONCERNS

April 22, 1992 3rd Revision

~~Revised: April 14, 1992~~

Name: Committee on Lesbian, Gay, and Bisexual Concerns

Status: Administrative committee

Guiding Aims of the Committee:

- a. To create a safe and secure campus for lesbian, gay, and bisexual women and men.
- b. To foster a sense of community among lesbian, gay, and bisexual people at the University of Oregon.
- c. To work to eliminate all types of discrimination based on sexual orientation in university programs, facilities, and services.
- d. To sponsor and encourage educational programs that promote increased tolerance and understanding on issues of sexual diversity.

Specific Tasks of the Committee:

- a. To monitor the progress of the university in addressing the concerns raised in the 1990 Report of the President's Task Force on Lesbian and Gay Concerns and, where necessary, to make further recommendations for addressing these concerns.
- b. To review university policies, procedures, programs, and publications for any discriminatory impact they may have on lesbian, gay, and bisexual members of the campus community and to make recommendations to appropriate university units for eliminating such discrimination.
- c. To serve as a resource for faculty, staff, and students to provide information on university policies, procedures, and programs as these relate to lesbian, gay, and bisexual women and men.
- d. To work toward the institutionalization, strengthening, publicizing, and effective use of campus procedures for filing grievances or seeking redress in cases of discrimination based on sexual orientation.

- e. To assist faculty in developing courses on lesbian, gay, and bisexual issues, in incorporating material on these issues into existing courses, and in enhancing sensitivity to lesbian, gay, and bisexual concerns within the university curriculum generally.
- f. To initiate, sponsor, and support public events that address issues of concern to the lesbian, gay, and bisexual members of the campus community.
- g. To promote study and research on lesbian, gay, and bisexual issues at the university.
- h. To assist in arranging structured dialogues for university units on lesbian, gay, and bisexual issues.
- i. To serve as a liaison with other university and community groups concerned with human rights, cultural diversity, and lesbian, gay, and bisexual issues.

Membership:

- a. Regular membership of the committee shall consist of 4 faculty, 4 staff, and 4 students.
- b. The committee shall also include 4 ex officio (non-voting) members, representing the offices of Public Safety, Academic Affairs and Student Services, Human Resources, and University Housing.
- c. The committee shall appoint two co-chairs from among its members.
- d. The committee shall establish such subcommittees as it sees necessary and invite other members of the university community to join these subcommittees.
- e. Regular faculty and staff members of the committee will normally serve two-year terms; students will serve one-year terms. Half of the first-year faculty and staff appointments will be made for one year so that, in subsequent years, half of the positions will become vacant in alternate years.
- f. Appointment of persons with demonstrated commitment to the goals of the committee is essential to its successful functioning. Prior to the end of each school year, the committee shall establish a subcommittee to make recommendations on members to be appointed for the following year. In developing the committee membership each year, adequate representation of openly gay, lesbian and bisexual persons, people of color, and gender balance are significant considerations. These recommendations will be forwarded to the Committee on Committees and other appropriate bodies for approval. Unless there are extraordinary and compelling reasons to the contrary, these recommendations shall be honored in the appointment of members to the committee.

Budget: During its first three years of operation, the committee shall be allocated an annual budget of \$6,000, university funding permitting. At the end of this period, the budget will be reviewed and a recommendation made concerning its renewal.

Structure approved as proposed
J. Hebr

6/1/93 - Problematic nature of
continued funding discussed at
Potluck. President indicated to
committee that given M5
she could not happen 93-94

J. N.

Randall Eugene M...,11:49 AM 4/12/9...,gay and lesbian committee

1

Date: Sat, 12 Apr 1997 11:49:56 -0700 (PDT)

From: Randall Eugene McGowen <RMCGOWEN@OREGON.UOREGON.EDU>

Subject: gay and lesbian committee

To: PRES@OREGON.UOREGON.EDU

Dear Jan,

As you suggested, I am writing to request a change in the wording concerning faculty membership on the Gay and Lesbian committee. I propose that instead of reading four faculty members, that it read "not fixed, but not less than four faculty members." That should give us the flexibility we need. I don't know what you need to do to secure this change; perhaps you could report to us at our next meeting. Thanks, Randy McGowen

ps. I inadvertently erased your message concerning meeting time -- would you please repeat it.

To DF.
From JH
I recommend approval
JH

APPROVED:


Dave Frohnmaier, President

April 14, 1997

xc: Randall McGowen, Co-Chair, GLBIC
Maram Epstein, Co-Chair, GLBIC
Stephanie Carnahan, staff, GLBIC
Eugene Luks, Ch., Comm. on Comm.
Jan Medrano

communication between the institutions and the Board), and on progress in securing increased funds for out-of-state travel and plans for the allocation of these funds.

The President stated that the search committee for the selection of a Dean of Faculty has completed its work and has recommended three candidates, and that he hoped to be able to announce an appointment at the next meeting of the faculty. The project for the remodeling and renovation of the Faculty Club, he reported, will be presented to the Board of Higher Education at its December meeting; plans call for the work to be undertaken and completed during the summer of 1962.

In conclusion, the President suggested that faculty meetings might, on occasion, be convened at 3:00 p.m., to allow more time for open discussion of University policies and programs. Mr. Bower Aly, chairman of the Advisory Council, stated that the Council would consider this suggestion.

There being no further business, the meeting was adjourned.

George W. Balknap
Secretary of the Faculty

REGULAR MEETING OF THE FACULTY

December 6, 1961

The meeting was called to order by President Flemming. The minutes of the meeting of November 1, 1961 were read and approved.

REPORT OF THE COMMITTEE ON THE CURRICULUM. Mr. Roland Bartel, secretary of the Faculty Senate, moved on behalf of the Senate that the proposals for course changes contained on arabic-numbered pages 1-18 of the report of the Committee on the Curriculum dated November 29, 1961 be approved. The motion was seconded, put to a vote, and carried. A copy of the report is filed in the office of the secretary of the faculty as a part of these minutes. While the report was before the faculty, Mr. Balknap left the rostrum to assist the chairman of the Committee on the Curriculum as secretary of the committee, and Mr. C. L. Constance served as secretary of the faculty pro tempore.

REPORT OF THE COMMITTEE ON ADMISSIONS POLICY. Mr. R. D. Clark, chairman of the special Committee on Admissions Policy, presented a report on behalf of his committee, and gave notice that he would move, at the January 1962 meeting of the faculty, that the faculty recommend to the President the adoption of the following enrollment controls to be effective for applicants for fall term, 1962, and thereafter:

(1) The number who may be admitted to each of the several classes and programs without exceeding the total resources for the University shall be determined upon the estimates and recommendations of the College, the schools, and the departments.

(2) Resident and nonresident freshmen shall be admitted if they are eligible under the early admission standard of 3.00 high-school GPA. If the number thus admitted is less than the total assigned to the freshman class, additional categories of students may be admitted on the basis of the predicted success formula.

(3) For other nonresident freshmen the standard should be 0.25 above the predicted college GPA set for resident students on the predicted success formula. Nonresident freshmen students shall not exceed 33 per cent of the total of the entering freshmen.

(4) Transfer students shall be admitted if they have a college GPA of 2.25 or better on 36 or more term hours of credit. Additional transfer students may be admitted, as the allotment permits, on the basis of the predicted success formula. Transfer students with less than 36

Attachment D

Dec. 6, 1961

term hours of credit shall also be subject to the requirements for the admission of entering freshmen on the basis of the predicted success formula.

(5) Students who are not admitted to the fall term will be considered for admission in the winter or spring term as the institution's resources permit, and on the basis of the predicted success formula.

A copy of the report of the Committee on Admissions Policy is on file in the office of the secretary of the faculty.

REPORT OF THE ADVISORY COUNCIL. Mr. Bower Aly, chairman of the Advisory Council, presented the fall-term report of the Council. A copy of this report is filed in the office of the secretary of the faculty as a part of these minutes.

LIBRARY COMMITTEE MEMBERSHIP. Mr. D. M. Dougherty, chairman of the Library Committee, moved on behalf of his committee that the faculty legislation of November 2, 1921, providing "that a committee of five members be appointed to act as an advisory committee on Library affairs," be amended by deleting the word "five." The motion was seconded. Mr. Bartel reported that the Faculty Senate recommended its approval. The motion was then put to a vote and carried.

A.A.U.P. STATEMENT ON ACADEMIC FREEDOM AND TENURE. Mr. Bartel moved on behalf of the Faculty Senate that the faculty of the University of Oregon endorse the Statement of Principles of Academic Freedom and Tenure approved by the American Association of University Professors and by the Association of American Colleges, as issued in 1940 and revised in 1960 for publication in the A.A.U.P. Bulletin, vol. 46, no. 4, Winter 1960. The motion was seconded, put to a vote, and carried. A copy of the statement of principles is filed in the office of the secretary of the faculty as a part of these minutes.

FOREIGN-LANGUAGE REQUIREMENT FOR PH.D. DEGREE. Mr. Harry Alpert, chairman of the Graduate Council, moved on behalf of the Council the adoption of the following resolution: Be it resolved, that the faculty approve the following alternative to the normal Ph.D. foreign-language requirement of a reading knowledge of two languages other than one's native tongue: a candidate, upon petition to the dean of the Graduate School, may be allowed to substitute a speaking and reading knowledge of one language, other than his native tongue, in lieu of a reading knowledge of two languages. The petition must be accompanied by an endorsement of the advisory committee in a statement showing how this method of satisfying the language requirement will contribute more toward the candidate's proficiency in his chosen field than would a reading knowledge of two languages.

The motion having been seconded, Mr. Bartel reported that a motion to recommend the approval of this resolution was defeated in the Faculty Senate.

Mr. R. W. Leeper moved the adoption of the following substitute motion: That, with regard to the language requirements for the Ph.D., the faculty hereby places on each department and school the responsibility of specifying any language requirements for that department or school which go beyond a reading knowledge of one language other than the student's native tongue. The motion was seconded.

FOOTBALL SCHEDULE NOT ON HOME FIELD. Dean Straub gave notice of a motion to be made regarding the scheduling of football games elsewhere than on the home field.

DATE OF FACULTY MEETINGS CHANGED. It was moved and carried that the date of faculty meetings be changed from the first Thursday of each month to the first Wednesday of each month, the meetings to be called promptly at 4:15 p.m.

Adjournment.

Carlton E. Spencer
CARLTON E. SPENCER, Sec'y

November 3, 1981

REGULAR MEETING OF THE FACULTY

The meeting was called to order by President Campbell. A quorum being present, the following business was transacted.

The minutes of the previous meeting were read and approved.

COMMITTEE ON LIBRARY AFFAIRS. Moved by Professor Milne that a committee of five faculty members be appointed to act as an advisory committee on library affairs. The motion was carried and the following committee was appointed.

Mr. M. H. Douglass, Chairman
Professor E. L. Packard
Professor E. E. DeGou
Dean Colin V. Dymont
Professor F. S. Dunn
Dean H. D. Sheldon

BLANKET ACCREDITING FOR ADVANCED STANDING. Dean Dymont gave notice of a motion to adopt the following resolution which had been approved by the Committee on Higher Educational Standards of the State Teachers Association.

Resolved, that the University of Oregon shall give no blanket accrediting to candidates presenting credits for advanced standing but instead shall translate all such credits into terms of its own and appraise them accordingly.

PACIFIC COAST CONFERENCE RULES. Professor Howe gave notice of the following motion to be voted on at the December faculty meeting.

Whereas, this faculty, October 21, 1915, after prolonged investigation of athletics by a special committee decreed that the Northwest Conference scholarship rules shall cover eligibility to all student body activities in the University of Oregon, and

Whereas, since then the faculty has voted to make this institution a member of the Pacific Coast Conference, which involves coming under its scholarship rules, and

LIBRARY COMMITTEE

Faculty

Established: 1921. Faculty Minutes, Nov. 3, 1921 (III, 381).

Membership: Not fixed by legislation. F.M., Dec. 6, 1961 (V, 56). *+ student*
-*

Powers and Responsibilities: ". . . to act as an advisory committee on library affairs."

Comment: An earlier Library Committee was established by faculty action in 1898. F.M., Sept. 17, 1898 (II, 227). It continued to be listed among faculty committees until 1920, but after 1901 with the following membership: "President of the Board of Regents, and the Librarian."

+ see 4/16/67 faculty minutes